

**APPLICATION FORM FOR A DUBAI VISA - SOUTH AFRICA**  
**PHOTOCOPIES CAN BE USED**

1. Type of visa being applied for (*Tick one*): VISIT  96 Hours Visa  EK PNR

2. Full name of Applicant: \_\_\_\_\_

3. Kindly mention your Skyward Membership Number, if any and tick on the appropriate box.

Skyward Membership Number   Blue  Silver  Gold

4. Address for correspondence:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Postal code \_\_\_\_\_ Phone no: (with STD code) \_\_\_\_\_

5. Names of family members accompanying you on this trip

Name	Passport no.	Relation
1.		
2.		
3.		
4.		
5.		

6. Are you applying as a **dependent** of Principal Applicant?

Yes: write name of Principal Applicant: \_\_\_\_\_  
 No

7. If applying as Principal Applicant, **attach visiting card or complete the following**: -

Name of Business/Employer	
Address of Business/Employer	
Designation	
<b>IMPORTANT:</b> unemployed or retired persons should indicate above the details of last employment, and indicate date of cessation of last employment here: _____	

8. **Personal Details**

a. Nationality	
b. Previous nationality if any	
c. Full name ( <i>Name, middle name, surname</i> )	
d. Father's name ( <i>Name, middle name, surname</i> )	
e. Mother's name ( <i>Name, middle name, surname</i> )	
f. Gender	<input type="checkbox"/> Male <input type="checkbox"/> Female
g. Marital Status	
h. Married female applicants – husband's name	
i. Occupation	
j. Religion	
k. Educational qualifications	
l. Main language spoken	
m. Date of birth (dd-mm-yyyy)	
n. Place of birth	Country <input type="text"/> Place <input type="text"/>
o. South African I.D. Number	

9. **Passport details**

a. Type	<input type="checkbox"/> Ordinary <input type="checkbox"/> Diplomatic/Official
b. Passport number	
c. Issuing Government	
d. Place and date of issue	
e. Expiry date	

10. **Purpose of Visit**

- Tourist     Business     Family Visit

**Contact in UAE** (Mandatory Information)

Name / Relationship with host	
Address / Hotel Confirmation Voucher	
Area – City	
Phone no.	
E-mail id	

11. **Current residential address** (Mandatory Information)

Line-1	
Line-2	
City, Country	
Phone no. (resi.)	
Fax no. (with STD code)	
E-mail id	

12. **Visa fee**

- a) **Visit Visa - USD 53 in equivalent Rand + R11.00 VAT**  
**96 Hours Visa - USD 25 in equivalent Rand +R11.00 VAT**
- b) Subject to change without notice
- c) **Standard Chartered Bank A/c: VFS Global (Pty) - DVPC A/c Number 1454092661 to be deposited in any branch of NED BANK.**  
The applicant to submit the Bank Advice in original at DVPC Office

13. **Further documentation to be forwarded to process Visas**

- a) **Passport Copies** of passenger with all relevant pages.  
(Full Name, Nationality, Date of Birth, Place of Birth, Passport Number, Date of Issue, Date of Expiry - validity at least 6 months)
- b) **A copy of Emirates PNR.**
- c) **Original Letter from Employer/ Business** mentioning Salary/ Income, job description and years of employment with the organisation.
- d) **Original Letter from the bank** stating that passenger has sufficient funds to enter the UAE.
- e) **Copy of a major valid credit card** which shows the card number and expiry date.  
(If applicable)
- f) **All visa fees** to be collected ONLY in Bank Advice (Deposit Slip) together with the above documentation to apply for the visa.
- g) **Travel dates and Reservation Number** ( No visa will be processed if passengers are not booked on an Emirates flight into and out of Dubai when applying for the visa)
- h) **One Passport sized colour photograph.**

**Important Notes:**

- \* Incomplete applications will be rejected.
- \* The issuing authorities may refuse to grant a visa if the application form is incorrect or incomplete.
- \* Visa is granted electronically hence nothing is endorsed on the passport.
- \* Visa approval is updated on your Emirates PNR.

**IMPORTANT : Please note and strictly comply - All applicants should read the conditions mentioned below before signing the application form. Incomplete and unsigned applications will not be accepted and Visa fees forfeited.**

#### **TERMS AND CONDITIONS**

1. This facility is open only to South African ppt holders visiting Dubai and fulfilling the eligibility conditions announced from time to time by the Government of Dubai / Dubai Naturalisation and Residency Administration (DNRD). Issuance and approval of a visa is regulated by Government of Dubai / DNRD and governed by their rules and regulations that are ammended / updated from time to time subject to the applicant fulfilling the eligibility conditions. Please note visa issued by the Government of Dubai / Dubai Immigration is valid for entry and exit at Dubai airport only. This visa is not valid for entry and exit from any other airports of U.A.E.
2. The Government of Dubai / Dubai Immigration has outsourced the administrative process of handling visa applications to VFS Global Services Pvt. Ltd. (herein referred to as VFS). VFS has set-up and is managing the Dubai Visa Processing Centre for this purpose.
3. Each visa Applicant desirous of travelling to Dubai should be holding a valid and confirmed ticket issued by Emirates. Emirates / VFS will not be responsible for and will not be liable for the passenger not been able to travel due to denied boarding, offloading, cancellation of flights, delays or any other cause or circumstances beyond their control.
4. The Applicant will be required to fill in a Visa Application Form accurately and submit the same with the applicable visa fees, valid passport and necessary documentation as specified therein. Applicants must hold valid travel documents and it is their responsibility to ensure they do not make any wrong statements.
5. VFS will accept no responsibility for late, lost or misplaced applications and/or the veracity of the contents of the same. Incomplete and double applications will be disregarded. The Applicant accepts that the courier acceptance and delivery service is operated by a third party and VFS does not assume any responsibility or liability for any deficiency in service on part of the courier company.
6. The decision to grant or refuse a visa is the sole prerogative of the Government of Dubai / Dubai Immigration. Emirates and VFS do not influence the Government of Dubai / Dubai Immigration in any manner for issuance or refusal of the visa. The decision of the Government of Dubai / Dubai Immigration is final. In case of rejection of visa application, no correspondence will be entertained and no visa fees will be refunded and no reasons will be required to be given.
7. Issuance of a visa or approval of visa application does not in any way give the applicant a right to enter Dubai. The entry is at the sole discretion of the Immigration officer at Dubai Airport who is a representative of Dubai Immigration. All Applicants should have valid travel documents and it is their responsibility to ensure they do not make any wrong statements. In case of denial of visa or entry into Dubai by the Government of Dubai Immigration, VFS or Emirates will not be held responsible in any way.
8. Applicants applying for a visa on basis of wait-listed tickets understand and accept that they are fully liable to all fines, penalties and legal action imposed by Government of Dubai Immigration resulting from overstay should they not be able to depart from Dubai within the validity period of their visa because of non – confirmation of seats. Emirates reserves the right to deny boarding to passengers on flights into Dubai if they do not hold confirmed reservations on flights out of Dubai. VFS and Emirates are not responsible if applicant is unable to travel and penal action is taken by Dubai Immigration in case of flights out of Dubai not being confirmed.
9. The visa must be accepted as offered and is non – transferable.
10. VFS or Emirates are not liable for any losses or damages, which the applicant may suffer arising from delay in processing or receiving of visa. Emirates is merely the carrier and VFS the administrative agency and cannot accept any liability relating to the applicant whatsoever.
11. The visa is valid as per the Government of Dubai / Dubai Immigration rules and regulations as ammended from time to time. The visa must be availed from this time period.
12. All South African and Dubai Government regulations apply and in case this facility is deemed invalid or cancelled due to any South Africa / Dubai Government regulation or order, VFS or Emirates will not be held liable for any compensation or claim by the applicants.
13. Visa fees are non – refundable.
14. Applicants will be solely responsible to ensure they fulfill all South African and Dubai Government requirements for travel which may include Police clearances etc.
15. VFS will take all reasonable measures to ensure that information provided by the Applicants to VFS will remain confidential. However VFS will not be liable for any unauthorised access by any means to that information.
16. VFS reserves the right to add, to alter or vary these terms and conditions at any time without notice or liability and all applicants availing of this facility shall be bound by the same.
17. These terms and conditions shall be governed and construed in accordance with the laws of South Africa. Any claims or disputes arising in relation to the services provided by VFS to the applicant shall be subject to the exclusive jurisdiction of the courts in South Africa.

I confirm that the above terms and conditions have been read and understood by me.

Signature of applicant ( of Parent if below 12 years )

Date

# FOR OFFICE USE ONLY

## ASSESSMENT

- Pending  
 Forward to Appraisal Team

Comments:

Sign: \_\_\_\_\_ Date: \_\_\_\_\_ Time: \_\_\_\_\_

Pending cleared: Sign: \_\_\_\_\_ Date: \_\_\_\_\_ Time: \_\_\_\_\_

## APPRAISAL

- Approved  
 Refused

Comments:

Sign: \_\_\_\_\_ Date: \_\_\_\_\_ Time: \_\_\_\_\_

## CONFIRMATION

SRN: \_\_\_\_\_

Comments, if any:

Application # \_\_\_\_\_

Sign: \_\_\_\_\_ Date: \_\_\_\_\_ Time: \_\_\_\_\_

## OUTWARD

	Retained
1) Photocopy of passport	
2) Photocopy of ticket	
3) Business card	
4) Covering / Guarantee letter	
5) Photocopy of credit card statement	
6) Photocopy of credit card	
7) Letter from Bank for FD/Loan	
8) FD copy	
9) Photocopy of IT Returns	
10) Photocopy of Pan card / Application for PAN	
11) Photocopy of marriage certificate	
12) _____	

	Sent
a) Original passport	
b) Original ticket	
c) Payment receipt	
d) Standard letter	
e) Original credit card statement	
f) Original IT Returns	
g) Original marriage certificate	
h) _____	
i) _____	
j) _____	
k) _____	
l) _____	

Sign: \_\_\_\_\_ Date: \_\_\_\_\_ Time: \_\_\_\_\_

## DNRD

- Approved  
 Refused

VCN: \_\_\_\_\_ Issued on: \_\_\_\_\_

Sign: \_\_\_\_\_ Date: \_\_\_\_\_ Time: \_\_\_\_\_

## AUDIT

Comments, if any:

Sign: \_\_\_\_\_ Date: \_\_\_\_\_ Time: \_\_\_\_\_