

## TOGO

- Visas are required by South African passport holders
- Visas are not required by British Citizens
- Visas for Togo are issued by the French Consulate. The visa is only valid for 2 days, which can be extended on arrival by the “Direction General de Police Nationale” for up to 30 days

## TOURIST VISA REQUIREMENTS

- Two application forms
- Passport must be valid for at least 6 months after return date
- If travelling on a temporary passport, please submit a certified copy of your I.D.
- Two passport size photo's per application
- Copy of confirmed, pre-paid accommodation if faxed from hotel or original hotel voucher plus photo-copy if booked locally is required.
- Letter of invitation by fax if staying privately with family and friends
- E-MAILS ARE NOT ACCEPTED AS PROOF OF ACCOMMODATION
- Original return air ticket plus a copy is required
- Proof of travel insurance is required if tickets are not bought on credit card
- Proof of foreign exchange is required. Either the original foreign exchange receipt plus a photocopy or an original letter from the Bank stating the amount ordered / changed. If using a credit card, an original letter from your Bank stating the credit card number, expiry date and the amount endorsed.
- If employed or self-employed an original company letter is required stating your position held, period of employment, exact dates of your leave & expected date of return
- In the case of scholars or students a letter from the school is required stating the applicant is enrolled, will be returning & expected date of return
- Minors travelling with one parent require a **certified** letter of consent from the parent not travelling, minors travelling alone require a **certified** letter of consent from BOTH parents

## PROCESSING TIME

- 4 Working days.

### **BUSINESS VISA REQUIREMENTS**

- Four application forms
- Passport must be valid for at least 6 months after return date
- If travelling on a temporary passport, please submit a certified copy of your I.D.
- Four passport size photo's per application
- Original return air ticket plus a copy is required
- Proof of travel insurance is required if tickets are not bought on credit card
- A company letter on an original letterhead is required stating the nature of the business to be conducted, and that the company will be responsible for all expenses including medical
- A faxed letter of invitation from the company to be visited is required

### **PROCESSING TIME**

- 4 Working days.